

J-36-J		11/6/96	
SUBJECT: Thanksgiving Holiday Closing			
DISTRIBUTION:			
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(The following letter was U.S. mailed to customers on 11/6/96)

To Our Customers:

Thanksgiving Holiday Closing

R. J. Reynolds Tobacco Company will be closed on Thursday, November 28, and Friday, November 29, 1996 in observance of Thanksgiving. No shipments will be made on these days.

- All orders on hand for shipment Thursday, November 28, and Friday, November 29, will be shipped on Wednesday, November 27, 1996.
- Orders for shipment on Monday, December 2, 1996, must be placed by 11:00 am customer time on Wednesday, November 27, 1996.
- Even though our Customer Services Department will be closed on November 28 and 29, 1996, our Voice Mail system will be operational to accept orders for delivery on or after December 3, 1996, depending on the normal transit time from the warehouse to your receiving location.

Please contact our Customer Services Department if changes will be required to your product receipt schedule.

R. J. REYNOLDS TOBACCO COMPANY

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